



CATHOLIC SCHOOLS OFFICE - LISMORE

Deputy Director – Finance & Operations

Senior Executive role in the Diocese of Lismore

Competitive remuneration and benefits

The Diocese of Lismore Catholic Schools Office (CSO) is seeking to appoint a Deputy Director - Finance & Operations to contribute to the Mission of Catholic education in the Diocese of Lismore. In this new position, the successful applicant will collaborate in collective decision making as a member of the Executive Team and will carry out a senior strategic role in the management of finances, information technology, payroll, school planning and human resources.

The successful applicant will have:

- CA/CPA certification or equivalent with relevant tertiary qualifications in Finance and/or Accounting and will ideally have education at or above Masters level and membership of an appropriate professional association
- Demonstrated ability to lead significant strategy that relates to school and system improvement and cultural and organisational change while anticipating and responding to opportunities and risks
- Effective communication and influencing skills with the ability to negotiate desired outcomes and influence organisational reform and direction
- Demonstrated ability to build productive relationships with internal and external stakeholders
- Experience leading and managing large multi-faceted teams to achieve strategic and operational priorities and build organisational skills, capacity and responsiveness
- Willingness to work within the ethos of the Catholic Church.

For confidential enquiries and expressions of interest regarding this position, please contact the Director of Catholic Schools +61 2 6622 0422. An information package will be provided to interested applicants.

Applications close: Wednesday 18 March 2020

Please note the successful applicant is subject to a National Criminal History Check and Working with Children Check.